



## UNITE Speaker & Presentation Request

Please complete and return to Alyson Salyer by FAX at 606-889-0874 or e-mail to [asalyer@OperationUNITE.org](mailto:asalyer@OperationUNITE.org)

Day and Date of presentation: \_\_\_\_\_

What time will the presentation be held? \_\_\_\_\_

Where will the presentation be held (give name of facility and street address)? \_\_\_\_\_

\_\_\_\_\_

Describe the type of presentation desired: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How much time will the presenter have? \_\_\_\_\_

What is the target audience (students, community group, business group, etc.)? Please be specific: \_\_\_\_\_

\_\_\_\_\_

How many people are expected to attend? \_\_\_\_\_

Name of group making request: \_\_\_\_\_

Person to contact for more information: \_\_\_\_\_

Contact phone: \_\_\_\_\_ Contact e-mail \_\_\_\_\_

You may also submit your request on-line via the link at <https://operationunite.org/programs/coalitions-2/coalition-resources/>

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For office use only:

Date request received: \_\_\_\_\_

Assigned to: \_\_\_\_\_ Date assigned: \_\_\_\_\_